

**BOARD OF SELECTMEN
MEETING MINUTES – April 9, 2018**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Leslie Rutan, Clerk
Dawn Rand
William Pantazis

MEMBERS ABSENT: Jason Perreault, Chairman
Jeff Amberson, Vice Chairman

*Pledge of Allegiance

APPROVAL OF MINUTES – MARCH 26, 2018 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the March 26, 2018 regular meeting as submitted; Selectman Pantazis seconded the motion; all members voted in favor.

REPORTS

William Pantazis

- Reported on a recent incident involving Firefighter Paramedic Dylan Kessler in which his off-duty call to action resulted in saving the life of a patient who had been involved in a serious ATV accident.
- Attended a recent meeting of the Northborough Garden Club. As an upcoming community project, they will be planting flowers around the new "Welcome to Northborough" signs.
- Attended the 150th Birthday Party of the Northborough Free Library on April 8th.

Dawn Rand

- Noted that Selectman Pantazis and herself met with applicants for the Cultural Council. See below for appointments.
- Attended and spoke at the Cultural Council Grant Recipient Reception held at the Library on April 4th. Congratulated the Cultural Council and grant recipients on the success of the event.
- Thanked Town Engineer Fred Litchfield for meeting with the State to address her concern with the water running off into the roadway underneath the Route 9 and 20 bridge just after Northborough Crossing.
- Noted that the Fire Station Building Committee met on April 3rd. The Committee will tour fire stations that have been recently renovated or newly constructed.

Leslie Rutan, Clerk

- Thanked the Police Chief and Fire Chief for their monthly reports.
- Questioned who is responsible for the removal of the tree branches left on the side of the roadways throughout Town as a result of the recent storms. Mr. Charpentier responded that Mass DOT will clean up those roadside branches on Route 20 while the DPW Department will clean up roadside branches on all other roadsides.

John Coderre

- No report.

APPOINTMENTS TO THE CULTURAL COUNCIL

Selectman Rand moved the Board vote to appoint Suzanne Cox to the Cultural Council for a three-year term; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote to appoint Craig Cox to the Cultural Council for a three-year term; Selectman Pantazis seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

PRESENTATION ON FY2019 CAPITAL BUDGET

Mr. Coderre made a presentation to the Board on the proposed FY2019 Capital Budget. The presentation included an overview of the following recommended Capital Budget Projects included in the Town Meeting Warrant:

Police Cruiser Replacements (Free Cash)	\$ 87,000
GIS Aerial Photography (Free Cash)	140,000
One-Ton Dump Truck w/ Plow & Hotbox (Free Cash)	140,000
Street Sweeper (Free Cash)	231,000
Skid Steer Replacement (Free Cash)	105,000
Roadway Improvements/Maintenance (Free Cash)	300,000
Excavator (\$96K – Water Enterprise / \$64K Sewer Enterprise)	64,000
Excavator (\$96K – Water Enterprise / \$64K Sewer Enterprise)	96,000
Repair & Replace Water Mains (Water Enterprise Fund Bonds)	350,000
Zeh School Boiler Replacement (Free Cash)	357,000

In summary, the total FY2019 Capital Budget is \$1,870,000. The \$1,360,000 in General Fund projects will be funded entirely by sources that will result in no new tax impact for residents. The \$510,000 in Water & Sewer Capital projects will be funded through Enterprise Fund Free Cash. Since FY2012, the Town has invested \$14 million in pay-as-you-go capital with no additional General Fund tax impact. Specifically, \$10.5 million was paid from Free Cash and the remaining \$3.5 million from other funding sources, exclusive of any grant funding.

Mr. Coderre added that the Financial Planning Committee and the Appropriations Committee unanimously recommend approval of the FY2019 Capital Budget. Lastly, Mr. Coderre spoke to the benefits of the Town continuing to invest in capital equipment, infrastructure and facilities.

Following Mr. Coderre's presentation, several questions and comments were heard from members of the Board. The Board expressed its appreciation for the logical and planned approach to the Town's investment on equipment, buildings and infrastructure.

REAPPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS

Selectman Pantazis moved the Board vote to reappoint those individuals who appear on the “2018 Reappointment List” to the corresponding Boards, Committees and Commissions; Selectman Rand seconded the motion; all members voted in favor.

ASSIGNMENT OF TOWN MEETING WARRANT ARTICLES

Members of the Board agreed on which Warrant Articles each of them would read motions for at Town Meeting.

VOTES ON TOWN MEETING WARRANT ARTICLE RECOMMENDATIONS

Selectman Rand moved the Board vote to recommend approval of Article 4 (Town Budget) at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote to recommend approval of Article 5 (Water, Sewer and Solid Waste Enterprise Funds) at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote to recommend approval of Article 6 (Northborough K-8 Schools Budget) at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote to recommend approval of Article 25 (Finance Department Reorganization) at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote to recommend approval of Article 30 (Town Common – Acceptance of 20 Rear Gale Street Parcel Donation) at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote to recommend approval of Article 31 (Community Preservation Fund – Town Common Phase III) at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote to recommend approval of Article 36 (General Bylaw – Prohibition of Marijuana Establishments) at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

SET MEETING SCHEDULE FOR MAY – AUGUST

Selectman Rand moved the Board vote to set the meeting schedule for May through August as follows:

May 14
June 11
July 16
August 20

Selectman Pantazis seconded the motion; all members voted in favor.

EXECUTION OF CEMETERY DEEDS 1046 & 1047

Selectman Pantazis moved the Board vote to execute Cemetery Deeds 1046 & 1047 as presented; Selectman Rand seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Pantazis seconded the motion; all members voted in favor.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. April 9, 2018 Meeting Agenda
2. March 26, 2018 Meeting Minutes
3. Information packet – FY2019 Capital Budget
4. Information packet – Board Reappointments
5. Information packet – Assignment of Town Meeting Warrant Articles
6. Annual Town Meeting Warrant
7. Memorandum – Meeting Schedule
8. Cemetery Deeds